

2010 Annual Fire Safety Report

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an Annual Fire Safety Report that contains information about campus fire safety practices and standards of the institution.

1. 2009 Fire statistics for On-campus Student Housing Facilities

Location	Number of fires	Cause	Injuries	Deaths	Property Damage
Baldwin Hall	0	N/A	0	0	0
Cummings Hall	0	N/A	0	0	0
Harper House	0	N/A	0	0	0
Tubman House	0	N/A	0	0	0
Rawlings Hall	0	N/A	0	0	0
Rawlings Dining	0	N/A	0	0	0
Blount Towers	0	N/A	0	0	0
O'Connell Hall	0	N/A	0	0	0
Thurgood Marshall	0	N/A	0	0	0
Marble Hall Gardens	0	N/A	0	0	0

2. Description of On-Campus Student Housing Fire Safety Systems:

Each Residence Life Facility has the following:

- a. Complete automatic sprinkler system
- b. Fire alarm system
- c. Smoke alarms.
- d. Egress corridors and stairwells are fire rated.
- e. Residents with disabilities are accommodated according to their needs.

3. Number of Fire Drills:

The Office of Residence Life in conjunction with the Physical Plant Department, conduct one fire drill every year at each On-Campus Student Housing Facility.

4. Policies on portable electrical appliances, smoking and open flames:

On-Campus student housing facilities have prohibitions against the following activities:

- a. Smoking.
- b. Using lighted candles or other open flame devices.

- c. Setting fires, intentionally or recklessly misusing or damaging fire safety equipment, including, but not limited to, alarms, heat sensors, smoke detectors, hoses, fire extinguishers, and emergency telephones.
- d. Failure to exit any building when a fire alarm has sounded or a building is evacuated.
- e. Unauthorized use, possession or storage of any weapon.
- f. Unauthorized use or possession of fireworks on University premises.
- g. Cooking in unapproved areas such as bedrooms.

5. Procedures for Student Housing Evacuation:

In the event of a fire or any other emergency that would warrant the complete evacuation of the building, the departments of Police & Public Safety and the Physical Plant will work together along with the designated authorities, to evacuate the building as the prevailing conditions will allow. All building occupants must participate without exception. Before opening any door which leads to the main hallway, feel the door with the back of your hand to ascertain if it is hot.

If the door is not hot, open it slowly. Then if conditions allow, proceed to your assigned stairwell and follow the evacuation plan. If the smoke is too heavy, do not enter the hallway. Close the door, place a towel or cloth along the bottom of the door and then proceed to your balcony (if applicable). If your office or room has no balcony, open the window for fresh air. Hang a sheet out of the window to let the Fire department know you are there.

If the door is hot, do not open it. Follow the same procedure as outlined above. If for any reason you must remain in your office or room during a fire or emergency, remain calm and wait for the Fire Department to assist you.

Hats, coats or other personal property must be disregarded in the event of an actual fire. Time is of the utmost importance (seconds count) the evacuation of the building must be executed as soon as possible.

Fire Drill Procedures

Total evacuation of the building is necessary; therefore proceed to your designated means of egress. After you reach ground level, proceed to your designated meeting place. Make sure you are accounted for with your Floor Evacuation Coordinator or his/her assistant.

While evacuating, avoid carrying hot liquids, i.e. coffee, tea, hot chocolate, someone could get scalded.

During a fire drill in this building, each resident is responsible for making sure their room is locked and all valuables secured.

Turn off stoves, ovens and all appliances, if in use at the time of the drill.

6. List of the titles of each person or organization to which individuals should report that a fire has occurred:

All fires should be reported by the following methods, activating the manual pull station and then calling the Campus Police at extension 3103.

7. Plans for future improvements in fire safety:

The University and its fire alarm and sprinkler system contractors continually evaluate the fire protection systems in residential facilities. All major repairs and necessary upgrades are planned and performed through joint consultation between The University and its contractors. Through capital projects that include building upgrades, renovations and additions new state of the art fire alarm and sprinkler systems are installed.